



**TOWN OF OYEN
CEMETERY BY-LAW NO. 830-13**

Permit No.: _____
Permit Fee: \$25.00 & GST
Paid Yes or No

DEVELOPMENT PERMIT – OYEN CEMETERY

Applicant _____

Address _____

Telephone No. _____

Plot Description _____ Block _____ Plot _____
(Section of Cemetery)

Proposed Development: Placement of Headstone, Placement of Grave Cover or Other:

Date work to commence: _____ and completed _____

Application considered by: _____

Development Officer or Municipal Administrator

Approved or Refused

Subject to the following conditions:

You are hereby authorized to proceed with the development specified above PROVIDED that any conditions appearing hereon and those outlined in SECTION 6 (on reverse) of By-Law No. 830-13 are complied with. Failure to do so could result in the work/development being removed at the cost of the applicant and or Penalty in accordance with Section 9 of By-Law 830-13 being enforced.

Name of Applicant: _____ Signature: _____

Dated at Oyen, Alberta this _____ day of _____, 20

Signature of Approval: _____

Personal information collected on this form is collected in accordance with Section 33(c) of the *Freedom of Information and Protection of Privacy Act*. Please note that such information may be made public. If you have any questions about the collection, use or disclosure of the personal information provided, please contact the Corporate Services Manager at 201 Main Street, PO Box 360, Oyen, Alberta T0J 2J0 or phone 403- 664-3511.

6. MONUMENTS AND/OR MARKERS

- (1) No monument markers, grave markers, tombstones, or structures of any kind whatsoever shall be installed, erected, or placed in the Cemetery, whether it be mentioned herein or not, without first obtaining a permit from the Chief Administrative Officer. A permit fee will be charged as set out in Appendix A. The Chief Administrative Officer may refuse a permit if, in his/her opinion, there is just and reasonable grounds for the refusal of the permit.
- (2) Monuments shall be mounted on a base extending on each side of the said monument a distance of not less than six (6) inches, and this base shall be level with the ground at the head of the grave site.
- (3) Upright monuments placed on a single burial plot shall not exceed the following dimensions:
 - (a) 48 inches in height;
 - (b) 18 inches in depth; and
 - (c) 48 inches in width including the base.
- (4) Where a single monument is to span multiple Burial Plots, it shall not exceed the following dimensions:
 - (a) 48 inches in height;
 - (b) 18 inches in depth; and
 - (c) 36 inches in width per burial plot being spanned, to a maximum width of 96 inches.
- (5) Pillow monuments shall not exceed the following dimensions:
 - (a) 12 inches in height;
 - (b) 18 inches in depth; and
 - (c) 48 inches in width including the base.
- (6) Only one monument will be allowed on each burial plot. Markers level with the ground may be placed at each grave in addition to the monument.
- (7) Under no circumstances will any structure in the old or new sections of the Cemetery exceed the width and length of the burial plot.
- (8) No person will be permitted to install a permanent cover on any new burial plot.
- (9) Twelve (12) full months must lapse between the date of interment and the placing of any marker or monument.
- (10) The Town shall not be responsible for any damage, whether willful or accidental to any marker, monument, or headstone within the said Cemetery.
- (11) Inscriptions on Monuments or Markers must be of sufficient depth and quality so as to be legible and durable. Metal plaques which oxidize or deteriorate are not permitted.
- (12) No inscription shall be placed on any Monument or Marker which is not in keeping with the dignity and decorum of the Cemetery.

All persons erecting Monuments or Markers shall ensure that such Monuments or Markers are firmly secured to the foundation, and that the foundation is adequate to carry the Monument or Marker